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King's Academy College Park

A King's Group Academy

Headteacher: Mrs R Carlyle



Friday 4th October 2024

Dear Parents/Carers,

Individual School photographs will be taking place on **Tuesday 15th October 2024**, for both our Infant and Junior schools.

We will use existing photograph permissions we already hold for your child. However, if you **DO NOT** wish for your child to have their photograph taken, please inform the school office as soon as possible.

Sibling photographs

If you would like your family to have a sibling photo taken, please queue outside the Infant hall from **3.20pm**. You will need your child's photo card they were given earlier in the day. **All siblings are welcome to be in the photograph, they do not need to attend our school.** The session will run until 4pm.

Photograph ordering & codes

- When your child has their photograph taken, they will be given a card to bring home on the same day
- There will be a QR code on the card your child brings home - please do not use! This is for Cardwell & Simons use only
- This card will have all the information you need to order your child's photo, however you won't be able to order until Cardwell & Simons have uploaded all photos - this can take 2-3 days
- Cardwell & Simons will only accept online orders - please don't send cash into school as we will be unable to process your order

Once all orders have been taken, these will be sent into school to be distributed and sent home with your child.

Kind regards
King's Academy College Park